

**South Central Regional Trauma Council
Executive Committee Meeting**

**Hutchinson Hospital
12:00 p.m. – 1:30 p.m.**

April 15, 2004

Minutes

Present: Diana Lippoldt, Shelia Rupp, Dr. Diane Hunt, Cindy Rosebrook, Kendra Tinsley, Terry David, Carolyn Jenlink, Donna Myers, Judy Theriot, Kris Hill, Dr. Scott Clarke, Pamela Martin

Call to Order

**Dr. Diane Hunt
Chairperson**

The chairperson called the meeting to order.

Approval of minutes from the January 2004 meeting

MOTION: Terry David moved approval of the minutes as published with Dr. Scott Clarke seconding the motion. The motion was approved by unanimous voice vote.

Trauma Program Update

Rosanne Rutkowski
KDHE Trauma Program

Kendra Tinsley provided the report in the absence of Rosanne. Approximately \$15,000 will be available to the trauma regions for EMD training, \$350 of which was approved for training plan development. Terry David has spearheaded the effort for the SC region and has completed a survey to determine training needs in the region. Terry reported that based on the survey most of the SC region uses Medical Priorities for dispatch. Terry indicated that a train the trainer approach might work best. The committee approved that Terry will provide a report and plan during the June executive committee meeting.

The ACT has approved the hospital survey. The SCKTR executive committee approved a survey name change to “Trauma Patient Care Resource Assessment”. The committee requested that the assessment be mailed to all hospital CEOs. They requested that a list of CEOs be provided to them about a week following the deadline for survey return. The executive committee will follow up with those facilities that did not return an assessment to assist them with completion. The committee would like the assessment mailed out by April 23rd and returned by May 14th. A CEO mailing list should be provided to the executive committee by May 21st. The assessment contact will be Diana Lippoldt.

MOTION: Donna Myers put the above information into a motion with Diana Lippoldt seconding the motion. The motion was approved by unanimous voice vote.

An education committee of the ACT convened on April 7 to review and to draft contract recommendations for the ACT. Diana Lippoldt represented the SC region during the meeting and provided an update. Kendra and Diana will be working together to develop a second education survey for use by all regions for a uniform assessment of education throughout the state. The goal is to provide a more uniform outcomes measure. The overall goal of the trauma education component is to increase the number of rural providers throughout the state. Success could be measured by the increased percentage of trained trauma care providers. The Consortium for the Improvement of Trauma Education (CITE) submitted a termination of contract notice for June 31, 2004, however, they have indicated

that they will continue the contract for as long as necessary to foster a smooth transition. Diana reported that the ACT sub-committee discussed expansion of courses to include any course with a trauma component that was nationally approved. In addition, scholarship for individuals, vouchers for individuals and the current funding pattern were discussed as options. It was discussed that it should be the responsibility of all education chairs to field the upcoming survey and to take responsibility for education goals and projects throughout the regions.

Reports from Sub-Committees

Staff Education

Diana Lippoldt,
Chairperson

Diana Lippoldt, Chairperson, provided the report. A plan will be developed to take the SCKTR message to the constituents in the region. Terry David and Diana Lippoldt will draft a plan along with Kris Hill's input. For the meetings, a survey will be developed to question participants regarding their concerns, membership status in the trauma region, etc.

Injury Prevention

Vacant

Carolyn Jenlink was present for the meeting. Carolyn and Janet Cusick-Jost will co-chair the committee. Janet and Carolyn are from Via Christi and lead several injury prevention projects in the SC region and the state. Carolyn provided an update of various injury prevention activities including SAFE KIDS Week during the first week of May. The focus of SAFE KIDS week this year will be water safety and drowning. A news conference will be held and representatives were invited from the trauma region to speak about water safety and drowning issues. June 23-27, a 4-day Child Passenger Safety course will be conducted at Wesley Medical Center. The committee would like Carolyn to put a list of injury prevention activities together for the RTC. Kendra will work with Carolyn on the list.

MOTION: Diana Lippoldt moved that Carolyn Jenlink and Janet Cusick-Jost co-chair the injury prevention sub-committee with Kris Hill seconding the motion. The motion was approved by unanimous voice vote.

By-Laws

Terry David
Chairperson

- **Finance Policy**-The policy was reviewed.

MOTION: Diana Lippoldt moved approval of the policy as submitted with Terry David seconding the motion. The motion was approved by unanimous voice vote.

- **Nominations**-All executive committee seats are up for election in June.

A nomination form will be mailed to all general members with the meeting announcement. All nominations will be forwarded to Donna Myers and Terry David to prepare a slate. Nominations will be accepted from the floor of the general membership.

- **Associate membership applications:** The executive committee reviewed nine applications that included Bruce Thomas, Vickey Bartel, Tina Sholl, Deanna Parsons, Paul Harrison, Don Vazquez, Laura Bevis, Denise Spaeth, and Shelia Rupp.

MOTION: Donna Myers moved to approve the nine applicants with Pamela Martin seconding the motion. The motion was approved by unanimous voice vote.

Old Business

- **Regional Trauma Plan Development** (See above under the State Trauma Program Update)
- **Annual Meeting Planning**

Kris Hill will prepare a budget to serve lunch at the general meeting based on an initial estimated 100 attendees. A presentation will be provided on the trauma registry, education, trauma region awareness building activities, and the EMD training project. Elections will occur. Dr. Smith from Via Christi will be asked to present case studies. Dr. Hunt will contact him.

New Business

- KRTC 2004-The committee agreed that the 2003 meeting was productive and would like to organize a meeting for 2004.

Announcements

No announcements

Adjournment

The meeting was adjourned.